



# RANI RASHMONI GREEN UNIVERSITY

## TARAKESWAR, HOOGHLY

West Bengal, India

Present Address: Government General Degree College, Singur, P.O.-Singur, Dist.-Hooghly, PIN-712409

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Memo No: 316/RRGU/Admission/2025

Date: 12/09/2025

From  
The Registrar  
Rani Rashmoni Green University  
Tarakeswar, Hooghly  
West Bengal  
PIN 712410

To  
The Principal Secretary to the Government of West Bengal  
Department of Higher Education, Government of West Bengal  
Bikash Bhavan, Kolkata-700091

**Kind Attention: Assistant Secretary to the Govt. of West Bengal, Department of Higher Education, Government of West Bengal**

**Subject: Issues regarding Equivalence Certificate etc during admission for Master's programs in the university.**

**Ref.: 1239 (30)-Edn (U) /DPI-99/320/2025-JD(DPI)-DPI dated-10.09.2025**

Sir,

In pursuance of the reference cited above and as desired it is hereby informed that the admission process of Rani Rashmoni Green University was conducted in accordance with instruction of Department of Higher Education, Government of West Bengal. Within the stipulated time many of candidates were unable to submit the final mark sheet, but the Rani Rashmoni Green University authority accepted the authorized soft copies of the mark sheet without any explanations, and the University Authority extended them moral and mental support to facilitate the completion of the admission process of the students. The University Authority always remain cordial during the entire admission process.

Yours faithfully,

Registrar 12/09/2025

Rani Rashmoni Green University

**Sri Tapan Kumar Jana**  
Registrar

Rani Rashmoni Green University  
Tarakeswar, Hooghly, W.B.-712410, India



Government of West Bengal  
Department of Higher Education  
University Branch  
Bikash Bhavan, 6th Floor, Bidhannagar, Kolkata - 700 091

No.1239 (30)- Edn (U) / DPI-99/320/2025-JD(DPI)-DPI

Date: 10.09.2025

From: Assistant Secretary to the Government of West Bengal

To: The Registrar, .....University

**Subject: Issues regarding Equivalence Certificate etc during admissions for  
Master's programs in the university**

Madam/ Sir,

I am directed to inform that a complaint has been received through the Chief Minister's Secretariat, alleging students applying for master's programs at a university who hold Bachelor's degrees from other universities are facing harassment and unnecessary bureaucratic hurdles.

The issue revolves around the university's requirement for an "Equivalence Certificate." The process is allegedly over-burdensome and creating significant difficulties for students. Specifically, two major issues have been highlighted:

1. **Delay in Submitting Final Documents:** The University is demanding a letter from the Registrar of the student's previous institution, stating that the final mark sheet isn't available yet. The complainant argues this demand is impractical and beyond the student's control.
2. **Lack of Empathy:** The overall process reflects a lack of empathy and a serious administrative disconnect, creating a demoralizing experience for students who are trying to pursue higher education.

I am directed to request you to look into the matter and **inform this Department by the 12th September 2025 positively** whether students in the university are facing similar or any other problems during their admission.

An Action Taken Report is required to be submitted to Chief Minister's Secretariat and may kindly be treated as **VERY URGENT**.

Yours faithfully,



Assistant Secretary

No.1239 (30)/1- Edn (U) / DPI-99/320/2025-JD(DPI)- DPI

Date: 10.09.2025

Copy forwarded for information to:

Joint Secretary of this Department



Assistant Secretary